

Dear Prospective Mentor,

Greetings in Christ's Name. You are invited to be a mentor for the person (intern) who gave you this letter. The intern is part of *Emerge*, a one-year church or community internship program through Conservative Mennonite Conference (CMC). We encourage you to prayerfully consider this invitation to serve Christ through mentoring!

Emerge is designed to build spiritual character, theological knowledge, and practical ministry skills in the lives of men and women. We are asking you to be an integral part of this disciple-making process by becoming a mentor. "And the things you have heard me say in the presence of many witnesses entrust to reliable people who will also be qualified to teach others." 2 Timothy 2:2 (NIV)

What is the Overall Schedule?

The *Emerge* program follows a college schedule, with one term in the fall and one in the spring. A retreat for interns and mentors will initiate the fall term and a winter retreat (interns expected and mentors welcome) will begin the spring term.

How Does This Begin?

- Read, sign, and send the Mentor Commitment Form (see page 2) to CMC.
- Purchase (available for \$5.50 on Amazon) and read *Mentoring 101* by John Maxwell. This compact book is 120 pages of light and inspirational reading.
- Sign up for the Fall Retreat (August 24-26, 2018) by emailing steve@cmcrosedale.org with your name, the name of your intern, and time of arrival.

What Happens at the Fall Retreat?

- Travel to the retreat and share a dorm room with your intern at Rosedale Bible College.
- Together with your intern, work on a learning covenant, attend classes on basic Bible doctrine, and learn more about each other. The retreat will also include laughter, recreation, developing new friendships, and fun!
- Attend four special workshop sessions for mentors. These sessions will orient you to the *Emerge* program, the mentoring process, how to structure mentoring sessions, and how to assign readings and practical ministry opportunities.
- Return home and begin the program in earnest!

What Happens When You Return Home?

- For the intern, the heart of *Emerge* consists of directed readings (5 hours per week) and practical ministry (4 hours per week in the home church or community). The readings and practical ministry are assigned by the mentor.
- Mentors and interns meet for 90-minute sessions twice a month. In the meetings, mentors lead conversations based on the intern's written responses to assigned readings, review and supervise ministry assignments, follow through on teachable moments, and make assignments for the next two weeks.

What Resources Are Available to the Mentor?

- You will be provided a copy of the intern's *Emerge* application to familiarize you with the testimony, involvements inside and outside the church, ministry callings, and what the intern hopes to learn from the internship.

- You will also be provided a schedule of suggested reading assignments for your intern. You are welcome to follow these recommendations. However, if you prefer to develop your own reading assignments, please notify me of your materials so I can consider adding them to the *Emerge* resource list.
- You will be given a Mentoring Handbook and Mentoring Resources List at the retreat along with explanations of how to use them.
- You will have time to get acquainted with and interact with other mentors at the retreat. These friendships can be a rich source of fellowship, learning, and support during the retreat. And you are encouraged to continue those conversations throughout the mentoring year.
- Do not hesitate to be in touch with me throughout the year if you have concerns or questions about how the mentoring process is going.

Please call me at 740-506-1306 or send me an email at steve@cmcrossdale.org if you have questions.

Steve Swartz
CMC Conference Pastor

Mentor Commitment Form

Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Name of intern: _____

I commit to:

1. Read *Mentoring 101*.
2. Be a mentor to the intern.
3. Schedule and meet with the intern for 90 minutes every other week during each term.
4. Prepare in advance for meetings with the intern.
5. Pray for and with the intern.
6. Provide bi-weekly reading and ministry assignments for the intern.
7. Discuss the intern's reading responses and supervise their ministry assignments.
8. Help the intern set and assess goals regularly.
9. Provide evaluation of the intern.

I will do my best to follow the preceding commitments and agree to partner with Conservative Mennonite Conference by faithfully mentoring the intern through the grace given me by God.

Signed: _____ Date: _____